



FIRST BOARD OF DIRECTORS MEETING

Pavia, Italy

May 14, 2015

MINUTES

Present: Tim Sullivan, Andre Filiatrault, Junwu Dai, Bill Holmes (proxy for Manos Maragakis), Robert Finch (proxy for Rajesh Fhokal), Gennaro Magliulo, Rodrigo Retamales

Sent his regrets: Gilberto Mosqueda

Invited observers: Kazuhiko Kasai, Eduardo Miranda, Fabio Germagnoli

Note: **Action Items in bold red**

1. T. Sullivan called the meeting to order at 11:40 am. The Agenda was discussed. One item was added to the Agenda (Item 8 – Other Business): Next International SPONSE Workshop). The modified Agenda was approved unanimously.
2. The draft of the SPONSE Bylaws were discussed extensively. The following changes were unanimously agreed:
 - Article 3, Section 1: in the definition of non-structural elements, B. Holmes and T. Sullivan suggested to change “seismic force-resisting system: to “load-resisting system”.
 - Article 4, Section 1C: In the definition of Admitted Industrial Organizations, B.Holmes suggested to change “engineering consulting” to “engineering and/or architectural consulting” to make sure that architectural firms are included.
 - Article 4, Section 2B (e): J. Dai indicated that “China Earthquake Authority” must be changed to “China Earthquake Administration”.
 - ARTICLE 3, SECTION 1A: R. Finch recommended to add “and quantify the effects of the seismic performance of non-structural elements on seismic risk” at the end of the definition to be consistent with the main paragraph describing the main objectives of SPONSE.
 - G. Magliulo suggested to have three industrial representatives on the Board of Directors in order to have an odd (11) number of Directors on the Board. This led to changes in the following articles:
 - Article 6, Section 1A; Article 6, Section 1C; Article 6, Section 1E;

A. Filiatrault moved that the SPONSE Bylaws with the corrections above be approved; R. Finch seconded. The motion unanimously approved. **T. Sullivan to post the approved Bylaws on the SPONSE Website.**

3. The following officers of SPONSE agreed to serve and were unanimously elected:

- President: A. Filiatrault;
- Vice-President: R. Retamales;
- Secretary: J. Dai;
- Treasurer: No appointment at this time since the organization has no budget yet.

4. A. Filiatrault moved that Article 6. Section 1A regarding the selection of Directors for one-year terms be delayed by one year until SPONSE has more members. This means that the current Board Members would serve for a minimum of two years. R. Finch second. Unanimously approved.

5. All agreed that organizing a SPONSE special session at the 16 WCEE was important. This session should also include a short presentation on the SPONSE Association. After discussion, it was agreed that **Vice-President Retamales would submit a request online to the secretariat of 16WCEE to organize two session on SPONSE. Each session would have four presentations by SPONSE Board of Directors Members and the rest of the session would open to others.**

6. T. Sullivan reviewed the SPONSE website. The following changes were unanimously agreed:

- **All will identify and send photos taken by themselves of damage to non-structural elements during earthquakes to include on the main page of the web site. These photos must not be copyrighted.**
- The SPONSE Bylaws should be posted on the web site (see Agenda Item 2).
- B. Holmes suggest changing “SPONSE has local branches” to “SPONSE intends to have local branches”. **T. Sullivan will do.**

After discussion, it was agreed that all Directors would post relevant information for the SPONSE Web site in a Dropbox to be prepared by T. Sullivan.

7. After discussion, it was agreed that **A. Filiatrault would create a membership SPONSE application form. T. Sullivan will create a link on the main page of the SPONSE Web Page to this form.** Once the membership application form is ready, a short news clip on



SPONSE including link to the application form will be created and sent to major organisations around the world for posting in Newsletters, web site, etc. **A. Filiatrault will take the lead in the creation of the news clip and each Director will send the news clip to relevant national organizations.**

8. R. Finch volunteered to host the next (2016) International SPONSE Workshop under the auspices of the University of Canterbury Quake Centre. The same financial model used in the first two Workshops (i.e. coverage of domestic travel and accommodation expenses for speakers) should be used. The next Workshop should be scheduled near the 2016 New Zealand Conference on Earthquake Engineering to be held in Christchurch. Approved unanimously.
 - A. Filiatrault moved that every second Workshop shop be held at EUCENTRE, the host organization of SPONSE. Unanimously approved.
 - A. Filiatrault motioned to adjourn at 13:15. T. Sullivan seconded. Unanimously approved.