

## FOURTH BOARD OF DIRECTORS MEETING MINUTES

SKYPE Meeting

February 1, 2016

6:00 pm – 7:00 pm Italy Time

Present: Tim Sullivan, Andre Filiatrault, Gennaro Magliulo, Gilberto Mosqueda, Rodrigo Retamales, Greg Preston (invitee), Daniele Perrone (invitee)

Sent their regrets: Junwu Dai, Manos Maragakis, Rajesh Dhakal, Robert Finch (invitee)

Note: **Action Items in bold red**

### 1. Introduction

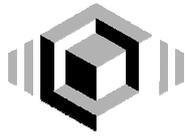
- A. Filiatrault called the meeting to order at 6:00 pm. The Agenda was reviewed. One additional business item was added G. Magliulo.
- A. Filiatrault introduced Dr Daniele Perrone to the Board. Dr Daniele Perrone is a Post-doctoral research fellow at IUSS and will serve as local administrator for SPONSE. His main functions will be the development of the main SPONSE web site and the liaison with the SPONSE memberships. Everybody welcomed Dr Perrone.

### 2. Review and Approval of Third Board of Directors Minutes

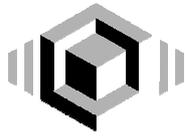
- The minutes were reviewed and unanimously approved (motion by A. Filiatrault and seconded by T. Sullivan).

### 3. Third SPONSE International Workshop Organization Update

- Greg Preston provided an overview of the Workshop on March 31 and Board of Directors Meeting on March 30. Everything is coming along nicely.
- Greg mentioned that the SPONSE Directors will need to provide the following information as soon as possible in order for their travels and accommodations within New Zealand to be organized:
  - Date and place of arrival and departure.
  - Phone number.
  - Date of birth.
  - Frequent flyer alliance and number.



- G. Magliulo indicated that it would be important to coordinate the Board of Directors Meeting on March 30 with the Workshop on Earthquakes, Injury Risk and Building Safety starting at 12:00 pm on the same day. **Greg said that this will be done.**
  - A. Filiatrault indicated that he would like to make a short presentation about the SPONSE Association at some point during the Workshop. **Greg said that this will be accommodated.**
  - Greg indicated also that Board Members would be able to attend the tour of the City of Christchurch on the Saturday afternoon without registering to the NZSEE Conference.
- **4. Review of SPONSE Membership Applications**
- The individual applications from Ennio Casagrande and Luigi Di Sarno were reviewed and unanimously approved.
  - The admitted research organization application from University of Naples Federico II – Italy was reviewed and approved.
  - The admitted research organization application from the University of Pavia, Italy was withdrawn by T. Sullivan because of an internal approval issue.
  - **D. Perrone to contact the new members to let them know of their admission in the SPONSE Association.**
- 4. 16WCEE SPONSE SESSIONS UPDATE**
- R. Retamales indicated that over 4800 Abstracts have been received. Of those, more than 80 were related to SPONSE topics. In fact SPONSE topics is one of the most represented topics among Abstracts received. After the deadline for paper submissions, the final reviews of the papers will be again the responsibility of SPONSE members and collaborators. Again, R. Retamales will coordinate this review effort.
  - A. Filiatrault stated that the SPONSE Association should be formally recognized at the conference (through session name, poster, short presentation at the conference, etc.). **R. Retamales will contact the conference organizers to ask a formal recognition of the SPONSE Association at the conference.**
- 5. Information and Photos for SPONSE Website**
- More photos and relevant information on SPONSE needs to be posted on the SPONSE web site.



- The need is becoming urgent since the membership drive is underway.
- **The Directors will make an effort to submit information and photos. Links to publications, for example, would be particularly useful.**
- **A. Filiatrault will work with D. Perrone to organize and post the information received on the SPONSE web site.**

#### **6. SPONSE Membership Application Drive and 7. SPONSE News Clip**

- The Membership Information and Application process for the various categories of memberships have been posted on the SPONSE Web Site.
- It is now important for the Director's own organizations to become SPONSE members. **All Directors should prepare applications packages for their organizations.**
- The short news clip prepared by A. Filiatrault along with the flyer of the Third SPONSE Workshop were disseminated by CUREE directly by email to its members. EERI will include the news clip and workshop information in the next issue of its online magazine Pulse.
- **All Directors should disseminate the information to their local technical organizations.**

#### **8. Other Business**

- G. Magliulo indicated that he was organizing a workshop on non-structural elements on the Island of Capri in Italy on May 19-20, 2016. This workshop is part of a research project in Italy.
- A. Filiatrault indicated that these are the same dates as the 2<sup>nd</sup> International Nigel Priestley Seminar in Pavia.
- A. Filiatrault indicated that this workshop should be advertised on the SPONSE Web Site. **G. Magliulo to send workshop information to A. Filiatrault for posting on the web site.**

#### **9. Date of Next Board of Directors Meeting**

- The next Board of Directors Meeting will be held on Wednesday March 30 at the University of Canterbury,
- The meeting was adjourned at 7:05 pm.