

SECOND BOARD OF DIRECTORS MEETING

SKYPE MEETING

September 28, 2015

4:00 pm Italy Time

MINUTES

Present: Tim Sullivan, Andre Filiatrault, Manos Maragakis, Gennaro Magliulo, Gilberto Mosqueda, Rodrigo Retamales

Sent their regrets: Junwu Dai, Rajesh Dhakal

Note: **Action Items in bold red**

1. Introduction

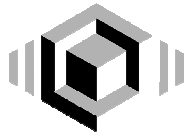
- A. Filiatrault called the meeting to order at 4:00 pm. The Agenda was discussed. No other business was added to the Agenda.

2. 16WCEE SPONSE SESSIONS

- R. Retamales confirmed that the expectation of the 16 WCEE organizers is that the SPONSE Association manage all sessions related to the seismic performance of non-structural elements.
- A second special session on distribution of floor acceleration demands has also been submitted. The proposers are E. Miranda, R. Medina and D. Lopes Garcia. It was agreed that it would be beneficial to contact the proposers to seek collaboration. **R. Retamales will be meeting D. Lopez Garcia in a few weeks and will approach him to seek a formal collaboration between the two groups. R. Retamales will then report to the SPONSE Directors.**
- **It was also agreed that the Directors would continue distributing the Invitation to submit Abstracts to the SPONSE Special sessions the extended deadline of October 15 for submission.**

3. Information and Photos for SPONSE Website

- As agreed at the First SPONSE Board Meeting, photos and relevant information on SPONSE needs to be posted on the SPONSE.



- The need is becoming urgent since the invitation to submit Abstracts to the SPONSE Special Sessions for the 16WCEE has been widely distributed and the SPONSE Web Site is referenced.
- **T. Sullivan will work with EUCENTRE Staff to create a Google drive (or equivalent) to be used as repository of information to be posted on the SPONSE web site.**
- **The Directors will make an effort to submit information and photos as soon as the link is available. Links to publications, for example, would be particularly useful.**

4. SPONSE Membership Application Information and Drive

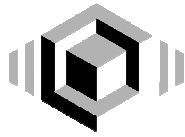
- The Membership Information and Application process for the various categories of memberships have been posted on the SPONSE Web Site.
- To simplify the process, the number of membership categories has been reduced from 6 to 4.
- It is important for the Director's own organizations to become SPONSE members within six months of the May 14 First SPONSE of Board of Directors Meeting.
- **Each Director to work with their own organization in order to submit their membership application package before November 14, 2015.**

5. SPONSE News Clip

- **A. Filiatrault will prepare a short news clip shortly and will send it to the Directors for dissemination in their own country's magazines, associations, etc.**

6. Third International SPONSE Workshop

- T. Sullivan mentioned that R. Finch suggested the date of March 31, 2016 to hold the Third International SPONSE Workshop in Christchurch, NZ.
- This date will be just before the NZSEE Annual Conference to be held on April 1-3, 2016 also in Christchurch, NZ.
- **T. Sullivan will contact R. Finch to confirm the date and get a sense of the organizational structure for the Workshop. In particular, the partial in-country travel and accommodation supports will be necessary in order to attract international speakers to the Workshop.**
- **A. Filiatrault to invite R. Finch to participate in the Third SPONSE Board of Directors Meeting.**



7. SPONSE Web Site Development

- The SPONSE web site was reviewed and everyone agreed that it is moving forward nicely.

8. Date of Next Board of Directors Meeting

- It was agreed that the Third SPONSE Board of Directors Meeting should be done by SKYPE in mid-November 2015.
- **A. Filiatrault to send a Doodle Poll to identify a suitable date and time.**
- The meeting was adjourned at 4:45 pm.