

FIFTH BOARD OF DIRECTORS MEETING MINUTES

University of Canterbury, Christchurch, New Zealand

Wednesday March 30, 2016
9:00 a.m. – 12:00 p.m.

Present: Tim Sullivan, Andre Filiatrault, Gennaro Magliulo, Gilberto Mosqueda (via SKYPE), Rodrigo Retamales, Manos Maragakis, Rajesh Dhakal, Duozi Wang (proxy for Junwu Dai), Greg Preston (invitee), Robert Finch (invitee)

Note: **Action Items in bold red**

1. Introduction

- A. Filiatrault called the meeting to order at 9:00 am. The Agenda was reviewed. No additional business item were added.

2. Review and Approval of Fourth Board of Directors Minutes

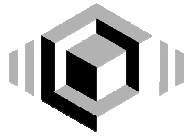
- The minutes were reviewed and unanimously approved (motion by M. Maragakis and seconded by R. Dhakal).

3. Third SPONSE International Workshop Organization Last Minute Update

- R. Finch and G. Preston indicated that everything was ready for the Workshop.
- Over 80 participants are expected with a good mix of all stakeholders (academic, practitioners and regulators).
- On behalf of the SPONSE Directors, A. Filiatrault thanked the Organizing Committee for their hard work.

4. Location of the Fourth SPONSE International Workshop

- A discussion took place regarding the location of the Fourth SPONSE International Workshop. A. Filiatrault indicated that according to the SPONSE Bylaws, every second year, the Workshop should be held at EUCENTRE in Pavia. The next workshop should be in Pavia.
- Because SPONSE would be organizing several sessions at the 16WCEE in January 2017 in Chile, it may be too much to organize the SPONSE Workshop so close from the 16WCEE.



- After discussion, it was agreed that the SPONSE Sessions at the 16WCEE would replace the SPONSE Workshop for 2017.
- It was also agreed that the Fourth International SPONSE Workshop will be held in Pavia in May 2018.
- D. Wang indicated that J. Dai would like to organize a special issue of Earthquake Engineering and Engineering Vibration on SPONSE topics to be published in early 2017. A. Filiatrault mentioned that it may be too close to the recently published issue of the Bulletin of the New Zealand Society for Earthquake Engineering on SPONSE topics. After further discussion, it was agreed that it would be useful to have a special issue of a leading Journal on SPONSE topics in the same year of the SPONSE Workshop. The printing of the issue could coincide with the Workshop. It was then agreed that the next SPONSE issue of EEEV should be published for the Fourth International SPONSE Workshop in 2018.
- It was also agreed that the Fourth International SPONSE Workshop would be advertised during the SPONSE Sessions of the 16WCEE.

5. Review of SPONSE Membership Applications

- The following applications were reviewed and unanimously approved.
 - Institute of Advanced Study (IUSS) Pavia, Italy – Admitted Research Organization
 - Martin Kusz, Australia – Individual Industrial Representative
 - RUBEN BOROSCHEK & ASSOCIATES – Admitted Industrial Organization
- **D. Perrone to contact the new members to let them know of their admission in the SPONSE Association.**

6. Current Membership and Strategies to Attract and Engage Members

- After discussion, it was agreed that the current SPONSE members should be advertised on the SPONSE web site.
 - A template containing information on each member should be prepared.
 - Web links and list of publications should be included.
 - The logo of each organization should be included.



- The web link to the special issue of the Bulletin of the New Zealand Society for Earthquake Engineering should be sent to the members.
- SPONSE should ask the 16WCEE SPONSE presenters for their PowerPoint presentations for posting on the SPONSE Web Site.

- **A. Filiatrault will work with D. Perrone to organize the above.**

7. 16WCEE SPONSE SESSIONS UPDATE

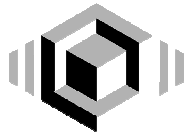
- R. Retamales indicated that organisers have recognized the SPONSE Association as the official organizers of the SPONSE Sessions.
- SPONSE will be able to have advertising (e.g. Posters, etc.) during the sessions.
- A short presentation on the SPONSE Association could be made.
- R. Retamales indicated that over 50 Abstracts were submitted to the SPONSE special session and another 30 Abstracts on SPONSE topics were submitted at large.
- The next step will be for the SPONSE Directors to review the papers. R. Retamales will coordinate this.

8. Information and Photos for SPONSE Website

- D. Perrone prepared a new Google Drive for submitting information and photos.
- **D. Perrone will distribute the Google Drive information to the Directors.**
- **The Directors will make an effort to submit information and photos. Links to publications, for example, would be particularly useful.**
- **A. Filiatrault will work with D. Perrone to organize and post the information received on the SPONSE web site.**

9. Review of SPONSE Bylaws

- Many Director's organizations have not become SPONSE members yet.
- The SPONSE Bylaws state that all Director's organizations needed to become SPONSE members within six months after the First SPONSE Board of Directors Meeting on May 15, 2015.
- It is agreed to change the SPONSE Bylaws to extend this period from six months to 24 months (motion by T. Sullivan and seconded by A. Filiatrault).



- It is now very important for the Director's own organizations to become SPONSE members. **All Directors should prepare applications packages for their organizations.**

10. Other Business

- No other business were discussed.

11. Date of Next Board of Directors Meeting

- The next Board of Directors Meeting will be by SKYPE in approximately four months (August 2016). **A. Filiatrault will send a Doodle Poll to identify a suitable date and time.**
- The meeting was adjourned at 12:05 pm.