



EIGHT BOARD OF DIRECTORS MEETING MINUTES

Wednesday January 11, 2017
Santiago, Chile (in conjunction with the 16WCEE)
8:00 pm – 9:00 pm

Present: Andre Filiatrault, Junwu Dai, Manos Maragakis, Gennaro Magliulo, Gilberto Mosqueda, Rodrigo Retamales, Tim Sullivan, Rajesh Dhakal, Daniele Perrone (invitee).

Absent:

Note: **Action Items in bold red**

1. Introduction and Review of Agenda

- A. Filiatrault called the meeting to order at 8:10 pm. The Agenda was reviewed. One additional business item was added by J. Dai.

2. Review of Seventh Board of Directors Minutes (11/16/16) and Action Items

- The minutes were reviewed by A. Filiatrault who indicated that no action items required further discussion.

3. Review of SPONSE Membership Applications

- The following three membership applications were reviewed, discussed and unanimously approved.
 - University of California at San Diego, USA– Admitted Research Organization
 - ETEX Building Performance, Avignon, France – Admitted Industrial Organization
 - Tariq Mahdi, Tehran, Iran – Individual Researcher
- **D. Perrone to contact the new members to obtain their information to be loaded on the SPONSE Web Site.**

4. 16WCEE SPONSE SESSIONS Preparation Update

- The three SPONSE sessions at the 16WCEE were discussed and it was agreed that they were a great success with interesting and diversified presentation.



- It was agreed that the speakers of the SPONSE Session should be contacted to ask for their presentations so that they can be uploaded on the SPONSE Web Site. **D. Perrone to contact the speakers.**

5. Review of Current Membership and Strategies to Attract and Engage Members

- After discussion, it was agreed that a portion of the SPONSE Web Site containing technical information should now be password protected and be accessible to SPONSE Members only. It was also agreed that the number of hits on the web site should be monitored. **D. Perrone to contact IT Services at EUCENTRE to make the modifications to the SPONSE Web Site.**

6. Discussion on Board of Directors Rotation

- A long discussion took place regarding the composition of the Board and the potential rotation of members.
- It was agreed that the Board should remain intact at this time in order to provide stability to the young organization.
- It was agreed that the introduction of the two vacant industrial members on the Board should wait at least until the next Board Meeting to have a better pool of potential candidates. It is the hope that after the exposure of SPONSE at the 16WCEE, a surge of applications will take place in the next few weeks/months.
- After discussion, it was agreed that J. Dai would step down from Secretary of the Board. All Board Members thanked Prof. Dai for his services. G. Magliulo was unanimously appointed as the new Secretary of SPONSE. All Board Members welcomed Prof. Magliulo in his new position. It was also agreed that Prof. Magliulo would be responsible for taking the minutes of future Board of Directors Meeting.
- **D. Perrone to make the change on the SPONSE Website to reflect the change of Secretary.**

7. Information and Photos for SPONSE Website Update

- The Board Members were also reminded to share technical contact information for uploading on the SPONSE Web Site.
- It was also agreed that all SPONSE Members should also be contacted to contribute technical information. **D. Perrone to contact all SPONSE Members to request technical information for posting on the SPONSE Web Site.**



8. Initial Discussion on Fourth SPONSE International Workshop, May 2018, Pavia, Italy

- According to the SPONSE Bylaws, the SPONSE International Workshop should be held in Pavia, Italy every second year. The next Workshop should be scheduled in mid-May 2018. The proximity of major conferences (11NCEE and 16ECEE) should be considered.
- It was agreed that this Workshop should be open to external authors and a registration fee should be charged. In this case, travel and accommodation within Italy would only be offered to Board Members.
- The final decision on the format of the Fourth SPONSE International Workshop will be made at the next Board of Directors meeting.

9. Other Business

- Suggestion by J. Dai to create a SPONSE Journal
 - The idea was received very positively by the Board members. J. Dai indicated that the Journal could be run initially from the Institute of Engineering Mechanics (IEM) in collaboration with a professional editor (e.g. Springer).
 - The proposed name for the Journal was “The International Journal on the Seismic Performance Of Non-structural Elements (SPONSE Journal)”.
 - The initial Editorial Board of the Journal should be the SPONSE Board Members.
 - The first issue should be targeted for January 2019.
 - Papers that have been accepted at the next SPONSE Workshop should be offered the opportunity to submit for the first issue of the Journal.
 - **J. Dai to start the process in approaching IEM and Springer for the creation of the new Journal and report back at the next Board Meeting.**

10. Date of Next Board of Directors Meeting

- The next SKYPE Board of Directors Meeting should take place in April. **A. Filiatrault to prepare a Doodle Poll to select a date.**
 - The meeting was adjourned at 9.15 pm.