

## FOURTEENTH BOARD OF DIRECTORS MEETING MINUTES

Skype Meeting

Tuesday November 28, 2018

Present: Andre Filiatrault, Jean-Philippe Boisvert, Rajesh Dhakal, Gennaro Magliulo, Manos Maragakis, Gilberto Mosqueda, Rodrigo Retamales, Tim Sullivan, Daniele Perrone (invitee).

Absent: Ulrich Bourgund, Junwu Dai.

Note: **Action Items in bold red**

### 1. Introduction and Review of Agenda

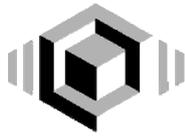
- A. Filiatrault called the meeting to order at 7:00 pm (Italy Time). The Agenda was reviewed, no other points were added.

### 2. Review of 13th Board of Directors Minutes and Action Items, July 18, 2018

- The minutes of the 13th Board of Directors were previously reviewed by e-mail exchange. All action items were completed except for the following “After the approval of the program, A. Filiatrault will send e-mails to sponsors, asking them funds for some workshop activities, indicating sponsorship advantages and rates.” Indeed, it seemed opportune to postpone this action to a more advanced step of the workshop organization.

### 3. Review of SPONSE Membership Applications

- The following applications were reviewed, discussed and unanimously approved.
  - GCI Engineering, Costa Rica & Panama - Industrial organization.
  - Structural Engineering Research group – Department of Engineering for Innovation. University of Salento, Italy - Research Organization.
  - Wilson Carofilis, Pavia, Italy - Individual Industrial Member
  - Bryan Chalarca & Roberto Merino: PhD students to be added as member of IUSS Pavia, Italy - Research Organization.
  - Michalis Fragiadakis, National Technical University of Athens, Greece – Individual Researcher.
- **Daniele Perrone will contact each organization to let them know and to ask for the usual information.**

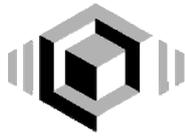


#### 4. Organizational Plan of the 4th International SPONSE Workshop, May 22-23 2019, Pavia

- a. Update on Workshop Website.
  - D. Perrone filled the website with information. Keynote speakers accepted to come. **D. Perrone will contact professor Cosenza to invite him again to send his CV and his keynote abstract.** He will copy A. Filiatrault who will follow up with a message as well.
- b. Update on Abstracts Received and Review Process
  - Until now, the SPONSE Workshop website received 21 abstracts. Twenty-four presentations were planned, then it is likely that at the abstract submission deadline the programmed number of received abstracts will be reached or overpassed. It was agreed not to extend the deadline of the abstract submission, considering that it is not opportune to have many other presentations, in order to avoid overlapping sessions. **D. Perrone will close the website abstract submission link after Friday 7<sup>th</sup>.** To perform the abstract review process, an excel file filled with abstract information will be shared, where each Director will have the possibility to add comments, with his initials; a folder with all abstracts will be also linked. **After the abstract submission deadline, D. Perrone will send to all Directors the link for sharing the abstract files and the excel file for the review process.**
- c. Next Steps.
  - **D. Perrone will contact the keynote speakers to organize their travel and accommodation in Pavia. Furthermore, he will add to the website the link for fee payment and full paper submission.**

#### 5. Update on MOU between SPONSE and Journal of Earthquake Engineering (JEE) / Taylor Francis

- a. Signed JEE - SPONSE MOU
  - A. Filiatrault summarized the steps of the MOU finalization.
- b. Taylor & Francis – Journal Affiliation Agreement Proposal & SPONSE Counter Proposal



- A. Filiatrault summarized the agreement proposal and observed that it is completely separated from the original signed MOU. A. Filiatrault asked to the Directors to comment on the fact that, according to the agreement, the Journal of Earthquake Engineering (JEE) would become the official journal of the SPONSE association, and the SPONSE members would have discount on JEE subscriptions. All the Directors agreed. A Filiatrault presented the critical points of the Taylor & Francis proposal and his proposed amendment. 1) SPONSE association is responsible of the behavior of SPONSE members; amendment: SPONSE association will provide a list of the members of the association, any responsibility is of the single member. 2) SPONSE association should collect money from the member; amendment: payment is responsibility of the single member. Another issue was related to the intellectual property rights of the SPONSE name and logo. **A. Filiatrault will send an e.mail to EUCENTRE, to let them know about the proposal and to ask if intellectual property rights of the SPONSE name and logo were secured; if it is not, he will propose to seek them. After EUCENTRE approval, A. Filiatrault will send to Taylor & Francis the agreement counter proposal.**

## 6. Other Business

- No other business was discussed.

## 7. Date of Next Board of Directors Meeting

- The next skype Board of Directors Meeting should take place in late February or early March. **A. Filiatrault will prepare a doodle poll to select a date.**
- The meeting was adjourned at 8:00 pm (Italy time).