



FIFTEENTH BOARD OF DIRECTORS MEETING MINUTES

Skype Meeting

Tuesday March 05, 2019

Present: Andre Filiatrault, Jean-Philippe Boisvert, Rajesh Dhakal, Gennaro Magliulo, Manos Maragakis, Gilberto Mosqueda, Rodrigo Retamales, Tim Sullivan, Daniele Perrone (invitee).

Absent: Ulrich Bourgund, Junwu Dai.

Note: **Action Items in bold red**

1. Introduction and Review of Agenda

- A. Filiatrault called the meeting to order at 7:00 pm (Italy Time). The Agenda was reviewed, no other points were added.

2. Review of 14th Board of Directors Minutes and Action Items, November 28, 2018

- The minutes of the Fourteenth Board of Directors were reviewed and unanimously approved. Actions items were approved. D. Perrone invited Professor Cosenza again to send his CV and his keynote abstract, but professor Cosenza has not answered yet.

3. Review of SPONSE Membership Applications – None received

- No membership applications were received.

4. Organizational Plan of the 4th International SPONSE Workshop, May 22-23 2019, Pavia

a. Update on Workshop Website and Program (<https://4sponseworkshop.sponse.eu/>).

- The Workshop website is reviewed by A. Filiatrault, it is updated with all the necessary information. Professor Cosenza information is missing, if he is not going to confirm his availability for delivering a keynote lecture by March the 15th, Chris Tokas, Deputy Director of Engineering at OSHPD (Office of Statewide Health Planning and Development) in California, **will be invited by A. Filiatrault to deliver a keynote lecture.**

b. Update on Full Papers Received and Review Process



- At the moment, 28 papers were received. Due to the number of papers received there will be parallel sessions with different topics: architectural elements for section 1, equipment and contents for section 2, seismic design and repairing for section 3, demand for section 4 and loss issues for section 5.
- So far, three companies have agreed to sponsor the workshop at the Gold, they are: ETEX, Locatelli and Hilti.
- Submitted papers, as agreed, will be reviewed by Board Directors. At the provided link, there is a folder with the name of each member of the Board, where there are the assigned papers to be reviewed. There is a form to be filled, paper can be accepted as is or requests for revision can be made by the reviewer. Due to the fact that 65 abstracts were received, a maximum of six papers for each Board member will be reviewed. Review deadline is March 31st, review is very important for indexing in SCOPUS. **Daniele Perrone will send the link to have access to the shared folder related to the review process to all Board Directors.**
- The budget and the number of participants already registered was also reviewed.

c. Next Steps.

- Detailed organization of the conference, with particular reference to social events. There will be a visit of the lab.

5. Update on MOU between SPONSE and Journal of Earthquake Engineering (JEE) / Taylor & Francis (T&F)

- T&F accepted our proposed modifications. All the Board Directors accepted the current version of the MOU. A. Filiatrault said that, according to the MOU, all the Board Directors will have to sign a confidential agreement.

6. Update SPONSE logo and name registered trademark

a. EUTM Application by EUCENTRE Foundation.

- A. Filiatrault showed the EUTM application for the intellectual property of the SPONSE symbol and name. EUCENTRE was helped in submission by its President (Prof. Pietrabissa), who is an expert on this topic.



b. Grant of a registered trademark exclusive license from EUCENTRE Foundation to SPONSE

- Terms and conditions related to the grant of the SPONSE trademark by the EUCENTRE Foundation to the SPONSE Association were signed by A. Filiatrault as President of SPONSE.

7. Leadership transition

- A. Filiatrault thinks that, after four years of activity, is the time for rotating the position of President in favor of the current Vice-President, i.e. R. Retamales. A. Filiatrault said that in the next years he will be very busy, because he probably will be the chair of the ISO 13033 Standard. The Board of Directors will have to elect the new Vice-President. The challenge of the new President will be to strengthen the Association from an economic point of view, likely through the payment of a membership fee. R. Dhakal evidenced that EUCENTRE will be far from the geographical location of the new President. A. Filiatrault said that there will be a local director, currently D. Perrone, that can make the link between EUCENTRE and the SPONSE Association. Due to R. Retamales and R. Dhakal requests, A. Filiatrault showed his availability to be President for other few months, but he underlined the necessity, after four years, to start the process of changing the President. A. Filiatrault also underlined that the Association has grown in the last four years, also reaching the target to have an open workshop, with many participants. This will be an important Agenda Item of the next Board of Directors Meeting.

8. Other Business

- No other business was discussed.

9. Date of Next Board of Directors Meeting

- The next skype Board of Directors Meeting should take place on May the 22nd in Pavia, during the SPONSE workshop.
- The meeting was adjourned at 8:00 pm (Italy time).